

## Near Market Housing - Pet Application

Near-Market apartment buildings operated by Heartland Housing Foundation allow certain pets that meet specific criteria. **IMPORTANT:** Pet applications must be approved by management **before** the pet can live in the building.

### WHAT PETS ARE ALLOWED?

- The table below covers types and restrictions for each type of pet. **Each household is limited to 1 selection**
- Management must approve in writing any species not listed below
  - A dog or cat will NOT be approved under any circumstances for tenants residing in a studio size unit**
- Approved pets are subject to a monthly pet fee (see your property's web page for details)
  - Fees are charged per cat/dog or cage/aquarium**

Type	Max #	Restrictions	Selection
Dog	1	Weight limit of 35 lbs (16 kg) at adult size. Size limit of 16 inches (40 cm) at top of shoulder.	<input type="checkbox"/>
Cat	1		<input type="checkbox"/>
Small Mammal(s)	2	Limited to domestic guinea pigs, hamsters, gerbils, ferrets, and mice.	<input type="checkbox"/>
Bird(s)	2	Small caged birds only (e.g. budgies, finches and canaries). No parrots or macaws.	<input type="checkbox"/>
Aquarium Dwelling	2	Limited to fish, salamanders, newts, toads, & lizards. No snakes or arachnids (pets which require live food). Aquarium size is limited to a <b>max</b> of 10 gallons (40L).	<input type="checkbox"/>

### WHAT IS A SERVICE DOG?

- Service dogs for handicapped/disabled persons are **NOT** pets by law. In Alberta, service animals are legislated by the Service Dogs Act and the Blind Persons' Rights Act. Under these acts, service dogs are qualified dogs trained as a guide for these persons and both types of dogs must meet the qualifications under the Service Dogs Qualifications Regulations.
- Service dogs **must be licensed** in order to be housed with HHF. You may apply for a Service Dog Identification Card if you have a service dog that has:
  - Passed an assessment from one of Alberta's approved service dog providers, graduated from a program accredited by [Assistance Dogs International](#) or
  - Been qualified by an organization contracted by a provincial or territorial government in Canada to train or assess service dogs to standard equivalent to the [Alberta Training Standard](#).
- If your dog is a registered service dog, size restrictions and pet fees could be waived if you provide an Alberta Service Dog Identification Card. For more details, visit: [www.alberta.ca/service-dog-identification-card](http://www.alberta.ca/service-dog-identification-card).



### WHAT ARE THE STEPS TO GETTING MY PET APPROVED?

#### Step 1 – Completing the Application

- ☐ Before the pet comes to live with you, this application and its supporting documents must be reviewed and approved by building management. To house a pet, the applicant is required to provide the Landlord with two (2) emergency contacts to assume immediate custody of pet(s)/animal(s) in the case of unavailability, serious illness, or death.

## Step 2 – If the animal is not up to date with their veterinary care, it's time for a visit!

- ☐ If you are applying to house a dog or a cat, they must be up to date on vaccinations, be spayed or neutered, and licensed with the county. Documentation of up-to-date vaccination status will be required for approval.

## Step 3 – Submitting Your Pet Application

- ☐ Animal licensing is **NOT** required for residents of Strathcona County. If you live in Fort Saskatchewan, your animal must be licensed, with proof of licensing included in this application.
- ☐ Email or visit one of our two main locations that manage the near market buildings. Our lodges accept applications for the apartments in their community listed below:

Muriel Ross Abdurahman Court	Silver Birch Court
Dr. Turner Lodge 9422 - 94 Avenue, Fort Saskatchewan, AB, T8L 0T7 <b>PH: (780) 998-3321</b> <a href="mailto:murielcourt@heartlandhousing.ca">murielcourt@heartlandhousing.ca</a>	Silver Birch Lodge 914 Bison Way, Sherwood Park, AB, T8H 2C4 <b>PH: (780) 400-3600</b> <a href="mailto:sbl@heartlandhousing.ca">sbl@heartlandhousing.ca</a>

## OWNER(S) INFORMATION

	Primary Applicant	Co-Applicant
Legal Name(s)	First:	First:
	Last:	Last:
Phone Number(s)		
Phone # Type	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Mobile	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Mobile
Primary Email(s)		
I/we currently live at:	MAC <input type="checkbox"/> SBC <input type="checkbox"/>	Unit #:

## DESCRIPTION OF PET

Name	Type & Description (e.g. sex, color, breed, size, markings)	Age

Is your pet neutered or spayed? Yes ☐ No ☐ N/A ☐

Is your county cat/dog license current? Yes ☐ No ☐ N/A ☐

Is your dog a licensed service dog? Yes ☐ No ☐ N/A ☐

## CHECKLIST OF REQUIRED DOCUMENTATION WITH THIS APPLICATION:

- ☐ Certificate of spay or neuter
- ☐ Current vaccination records
- ☐ License documentation (if applicable)
- ☐ Current photo of pet
- ☐ Service dog licensing (if applicable)

## EMERGENCY CONTACT INFORMATION

Please provide two emergency contacts should the animal in your unit require attention or removal from the property in your absence.

### EMERGENCY CONTACT (1)

<b>Legal Name</b>	First: _____ Last: _____
<b>Phone Number</b>	_____
<b>Email</b>	_____
<b>Current Address</b>	<i>Unit #</i> _____ <i>Street Address</i> _____
<b>Province/Postal Code</b>	<i>City</i> _____ <i>Province</i> _____ <i>Postal Code</i> _____

### AUTHORIZATION

I, \_\_\_\_\_, being the emergency contact for the pet(s) listed on this form, do hereby agree that should the pet(s) require any special care, or immediate custody, as determined by the Portfolio Manager, I will make necessary arrangements to have the pet(s) vacate the property immediately upon request.

Dated this day, \_\_\_\_\_ Emergency Contact Signature: \_\_\_\_\_

### EMERGENCY CONTACT (2)

<b>Legal Name</b>	First: _____ Last: _____
<b>Phone Number</b>	_____
<b>Email</b>	_____
<b>Current Address</b>	<i>Unit #</i> _____ <i>Street Address</i> _____
<b>Province/Postal Code</b>	<i>City</i> _____ <i>Province</i> _____ <i>Postal Code</i> _____

### AUTHORIZATION

I, \_\_\_\_\_, being the emergency contact for the pet(s) listed on this form, do hereby agree that should the pet(s) require any special care, or immediate custody, as determined by the Portfolio Manager, I will make necessary arrangements to have the pet(s) vacate the property immediately upon request.

Dated this day, \_\_\_\_\_ Emergency Contact Signature: \_\_\_\_\_

## APPLICANT'S DECLARATION & CONSENT

1. I/we understand that this is an application and not an agreement on the part of Heartland Housing Foundation to provide me with authorization for me to house pet(s) in my unit.
2. I/we authorize Heartland Housing Foundation to investigate all the statements made in this application, being aware that discover of any false statement may cancel any further consideration of this application.
3. This information is being collected in accordance with sections 12(1)(b) and 13(1)(c) of the **Protection of Privacy Act (POPA)** for the purposes of administering Heartland Housing Foundation (HHF) programs, services, and operational activities. It is protected under POPA and may only be used or disclosed as authorized by law. Questions about the collection or use of your personal information can be directed to Heartland Housing Foundation's Privacy Coordinator at 780-400-3500 or by email at [info@heartlandhousing.ca](mailto:info@heartlandhousing.ca).
4. I/we understand that:
  - Failing to respond to requests by HHF for additional information of documentation may result in the application being delayed or cancelled.
  - Providing false information to HHF may result in the application being cancelled or no longer being eligible for services.
  - It is my/our responsibility to keep HHF updated with any changes to my/our household circumstances.

(Signature of Primary Applicant)

(Signature of Co-Applicant)

Date (DD/MM/YYYY)

## OFFICE USE ONLY

APPROVED ☐

DECLINED ☐ Reason: \_\_\_\_\_

INCOMPLETE ☐ Reason: \_\_\_\_\_

Reviewed By: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_