



914 Bison Way
 Sherwood Park, AB T8H 2C4
Phone: 780.400.3500
Fax: 780.467.8091

CONSENT TO RELEASE PERSONAL INFORMATION

- **Fill out this form if there is a third party you would like Heartland Housing Foundation to communicate with on your behalf in regards to the information found in your application.**

Please submit this form to us via mail, fax, in person at our office, or by email.

SECTION ONE – PERSONAL INFORMATION		
Please provide current contact information (legal names) for the applicant or tenant.		
First Name(s)	Last Name	Preferred Name (if different)
Date of Birth (DD/MM/YYYY)	Applicant/Tenant Code	
SECTION TWO – AUTHORIZATION LETTER		
<p>This is to identify that I, _____, in accordance with section 40 (1)(d) of the Freedom of Information and Protection of Privacy Act, consent to the disclosure of my person information collected by Heartland Housing Foundation for the purpose of</p> <ul style="list-style-type: none"> • Determining my (and my household's) eligibility for near market housing • Administering the program in which I (and my household) am/are participating in, <p>As well as any information relating to my file with Heartland Housing Foundation, such as information relating to my current or past tenancy, or eligibility for a program, to be provided to the below named parties.</p>		
Name:	Business Name:	
Phone #:	Email:	
Name:	Business Name:	
Phone #:	Email:	
SECTION THREE – AUTHORIZATION SIGNATURE		
I understand that I may cancel this consent at any time with verbal or written notice.		
Applicant/Tenant Name	Applicant/Tenant Signature	Date (DD/MM/YYYY)
Witness Name	Witness Signature	Date (DD/MM/YYYY)

This personal information is being collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP) and/or in accordance with any applicable agreements in place. All personal information collected during this process, during the course of the tenant(s) stay, and for the participation in any programs will be used to provide services and ensure a safe and secure environment of all our tenants. Your information will be treated in accordance with the privacy provisions of Part 2 of the FOIP act. Limited information may also be used by Heartland Housing Foundation for the purpose of developing programs or policies (e.g. research, statistical analysis) or for receiving provincial and/or federal funding. If you have questions, please contact our FOIP Coordinator at 780-400-3500 or at info@heartlandhousing.ca