

## CONSENT TO RELEASE PERSONAL INFORMATION

- Fill out this form if there is a third party you would like Heartland Housing Foundation to communicate with on your behalf regarding the information found in your application and/or tenant file.
- Information discussed with this third party will be used to determine your initial and continued eligibility for housing or rent supplement programs.

Please include this form with your application or forward it to us via mail, in person at our office, or by email.

### SECTION ONE – APPLICANT

First Name(s)	Last Name	Preferred Name (if different)
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If you have dependents living with you, please fill out the next section. If you need more space, attach additional pages.

### SECTION TWO – DEPENDENTS (IF APPLICABLE)

Legal First Name	Legal Last Name	Birthdate (M/D/Y)	Age

### SECTION THREE – AUTHORIZATION LETTER

This is to identify that I, \_\_\_\_\_, am the legal guardian of the dependents listed above and in accordance with sections 12 (1)(b) and 13 (1)(c) of the **Protection of Privacy Act (POPA)**, consent to the disclosure of personal information collected by Heartland Housing Foundation for the purpose of;

- Determining my (and my household's) eligibility for housing; and
- Administering the program in which I (and my household) am/are participating in,

I further authorize Heartland Housing Foundation to:

- Release and exchange any information and documents with parties I chose to list below. Third party examples could include social support workers, extended family members, health care providers, FCS solution navigators, trustees, and/or federal/provincial associates working for AISH, Alberta Works, or WCB.

Full Name	Relationship/Association	Phone	Email

## SECTION FOUR – SIGNATURE

I understand that this authorization will remain valid from this date forward unless revoked by me in writing.

Applicant/Tenant Name	Applicant/Tenant Signature	Date (DD/MM/YYYY)
Co-Applicant/Tenant Name	Co-Applicant/Tenant Signature	Date (DD/MM/YYYY)

This information is being collected in accordance with sections 12(1)(b) and 13(1)(c) of the **Protection of Privacy Act (POPA)** for the purposes of administering Heartland Housing Foundation (HHF) programs, services, and operational activities. It is protected under POPA and may only be used or disclosed as authorized by law. Questions about the collection or use of your personal information can be directed to Heartland Housing Foundation's Privacy Coordinator at 780-400-3500 or by email at [info@heartlandhousing.ca](mailto:info@heartlandhousing.ca).