

PLEASE FOLLOW THE SILVER BIRCH HAVEN APPLICATION PROCEDURE BELOW:

1. Complete the Confidential Application for Accommodation.
2. Mail, fax, email, or drop off in person your completed application to:

Silver Birch Place
914 Bison Way
Sherwood Park, AB T8H 2C4
Phone: 780-400-3600
Fax: 780-467-7018
Email: SBH@heartlandhousing.ca

3. Applications will be accepted on a first come, first served basis. The interview will determine the suitability of the applicant for accommodation. Heartland Housing **Foundation's acceptance** of an application does not guarantee accommodation. A geriatric assessment may be requested after the interview at the **manager's discretion**.
4. If the interested applicant had a prior interview for another Heartland Housing Foundation property BEFORE March 1, 2018, the applicant must complete a new application and submit it to be considered an applicant for Silver Birch Haven.
5. Once a unit is offered to an applicant, the applicant will agree to accept the unit when it becomes available. The individual will be responsible to pay rent once the unit is available.
6. Applicants whose application is not accepted after an interview will not be eligible for reapplication.